

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 27, 2022 AT 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Marcia Adams, Matt Derrick, Helen Gubser, Steve LeBlanc, Judy Pruitt, , and Laura Woodring. Michelle Hopper, Juan Lingow, and Jerry Schleper were absent.

NO PUBLIC COMMENT

On motion by L. Woodring, 2nd by M. Derrick, the agenda was approved. Motion carried unanimously.

On motion by L. Woodring, 2nd by M. Adams, the consent agenda, including minutes of the August 16, 2022 meeting and the August 2022 Treasurer's Report, was approved. Motion carried unanimously.

The following Treasurer's Report was presented by J. Pruitt:

BUDGET ACCOUNT

\$110,594.73 Reported Balance July 31, 2022

330,632.87 Real Estate Taxes
632.03 Corporate Replacement Tax
12,297.08 Per Capita Grant
32.88 Interest
712.00 Non-Resident Fees
534.00 Non-Resident Fees Epay
449.13 Fines
84.54 Fines-Epay
415.93 Copies
67.40 Copies-Epay
74.50 Scans to Email
123.50 Fax
40.50 Fax-Epay
100.00 Gifts & Memorials Epay
15.00 Book/Magazine Sales-Epay
110.50 Miscellaneous

456,916.59 Balance + MTD Income
53,783.35 Less Expenses
\$403,133.24 Balance August 31, 2022*

*389,500.70 Checking Account
140.00 Cash on Hand
12,745.78 Illinois Funds-Epay
746.76 Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$ 510.03 Checking
504.45 Illinois Funds

SPECIAL RESERVE

\$ 390,074.01 Checking
510.42 Illinois Funds

The following check register was presented by J. Pruitt:

| Check # | Date | Payee | Cash Account | Amount |
|--------------|---------|------------------------------------|--------------|------------------|
| 12828 | 9/12/22 | Baker & Taylor | 1000 | 1,557.27 |
| 12829 | 9/12/22 | Cengage Learning Inc / Gale | 1000 | 303.04 |
| 12830 | 9/12/22 | Jersey County Business Association | 1000 | 50.00 |
| 12831 | 9/12/22 | Kids Reference Company | 1000 | 159.86 |
| 12832 | 9/12/22 | Midwest Tape | 1000 | 800.70 |
| 12833 | 9/12/22 | St. Louis Post-Dispatch | 1000 | 886.99 |
| 12834 | 9/12/22 | VISA | 1000 | 3,243.47 |
| 12834a | 9/12/22 | VOID | 1000 | |
| 12834b | 9/12/22 | VOID | 1000 | |
| 12835 | 9/26/22 | Baker & Taylor | 1000 | 1,284.97 |
| 12836 | 9/26/22 | Cengage Learning Inc / Gale | 1000 | 2,231.42 |
| 12837 | 9/26/22 | City of Jerseyville | 1000 | 20,713.14 |
| 12838 | 9/26/22 | Demco | 1000 | 97.96 |
| 12839 | 9/26/22 | Farm & Home Publishers, LTD. | 1000 | 185.00 |
| 12840 | 9/26/22 | Grafton Technologies, Inc | 1000 | 194.09 |
| 12841 | 9/26/22 | Illinois Power Marketing dba | 1000 | 863.86 |
| 12842 | 9/26/22 | Illinois American Water | 1000 | 101.49 |
| 12843 | 9/26/22 | Rusty Ingram | 1000 | 396.00 |
| 12844 | 9/26/22 | Jen Mechanical | 1000 | 707.00 |
| 12845 | 9/26/22 | Jersey Community High School | 1000 | 146.00 |
| 12846 | 9/26/22 | Kanopy, Inc. | 1000 | 32.00 |
| 12847 | 9/26/22 | Lazerware Inc. | 1000 | 912.37 |
| 12848 | 9/26/22 | Library Ideas LLC | 1000 | 20.50 |
| 12849 | 9/26/22 | Chris Maness | 1000 | 625.00 |
| 12850 | 9/26/22 | Midwest Tape | 1000 | 1,440.74 |
| 12851 | 9/26/22 | Payroll | 1000 | 31,962.35 |
| 12852 | 9/26/22 | Peg's Flower Cottage | 1000 | 81.95 |
| 12853 | 9/26/22 | Judy Pruitt | 1000 | 581.25 |
| 12854 | 9/26/22 | Republic Services | 1000 | 157.78 |
| 12855 | 9/26/22 | River County News | 1000 | 90.68 |
| 12856 | 9/26/22 | Elizabeth Smilack | 1000 | 25.00 |
| 12857 | 9/26/22 | Tricounty FS, Inc. | 1000 | 99.55 |
| 12858 | 9/26/22 | Watts Copy Systems, Inc. | 1000 | 281.88 |
| 12859 | 9/26/22 | Cengage Learning Inc / Gale | 1000 | 462.38 |
| 12860 | 9/26/22 | Center Point Large Print | 1000 | 1,769.04 |
| 12836V | 9/28/22 | Cengage Learning Inc / Gale | 1000 | -2,231.42 |
| | | | | |
| Total | | | | 70,233.31 |
| | | | | |

On motion by S. LeBlanc, 2nd by M. Derrick, the bills will be paid. Motion carried unanimously.

Librarian Pruitt reported on July statistics, programming, and library operations.

Materials, Bylaws and Policy Committee

No report. Committee will meet at 6:00pm on Tuesday, October 25, 2022.

Building and Grounds/Expansion Project Committee

S. LeBlanc reported that, while the cost of the plumbing work will not change much for our re-sized expansion, the electrical and possibly HVAC costs will be greatly reduced, which could result in \$300K-600K savings. Electrical contractors are waiting on details from Ameren that could affect the cost of the project. Materials costs have changed such that we may need to re-bid. A draft contract with the city is in the works.

Finance Committee

\$72K will be transferred from checking to repay IL Funds working cash.

Technology Committee

M. Derrick reported a contract was signed with Watts regarding a new copier.

Friends of the Library

Book Sale October 13 – 15.

Correspondence

None.

OLD BUSINESS

Reminder that next board meeting date is October 25. J. Hileman may not be present, so we need to confirm that J. Schleper will be present.

Beth Smilack received a \$250 stipend to attend the ILA Annual Conference in Chicago.

NEW BUSINESS

None.

NO PUBLIC COMMENT

Meeting was adjourned at 7:25 p.m.

Helen Gubser, Secretary

Judy Pruitt, Assistant Secretary